

Monies in School Buildings

Monies collected by school district employees and by student treasurers shall be handled with good and prudent business procedures, both to demonstrate the ability of school system employees to operate in that fashion, and to teach such procedures to students.

All monies collected shall be receipted and accounted for by using more than one employee to count the money whenever possible and prudent, and directed without delay to the proper location for deposit.

In no case shall monies be left overnight in schools except in safes provided for safekeeping of valuables. All school banks shall provide for making bank deposits after regular hours to avoid leaving money in school overnight.

Adopted: December 13, 1999

Reviewed: October 12, 2015